

OCA CIRCULAR NO. 02-2019, January 10, 2019

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TO : ALL JUDGES, CLERKS OF COURT, BRANCH CLERKS OF COURT AND OFFICERS-IN-CHARGE/ACTING CLERKS OF COURT OF THE SECOND LEVEL COURTS

SUBJECT:

Use of the Supreme Court Official Receipts in the Collection of Fines and Proceeds from the Sale of Exhibits in Drugs Cases

It has come to the attention of the Office of the Court Administrator that the local government units mentioned in OCA Circular No. 71-2017 dated 27 March 2017 (Re: Remittance of Money Exhibit, Proceeds from Sale of Exhibits and Fines Imposed in Drugs Cases) have disallowed the sale of official receipts, which, in turn, caused delay in the operations of the lower courts. There is therefore a need to MODIFY the provision authorizing the lower courts to purchase a booklet of official receipts (ORs) from the concerned province, city or municipality or from any government agency/entity for purposes of collection of the proceeds pertaining to the Dangerous Drugs Board (DDB).

Accordingly, all second level courts are hereby AUTHORIZED to use the official receipts (ORs) issued by the Supreme Court of the Philippines for purposes of collection of the proceeds i pertaining to the DDB for a consideration of Two Hundred Fifty Pesos (PHP 250.00) as cost and freight of ORs per booklet. The Two Hundred Fifty Pesos (PHP 250.00) shall be chargeable against the collection of fines or proceeds from the sale of exhibits in drugs cases and shall be properly receipted and deposited to the Judiciary Development Fund (JDF) account. The payor's copy of the JDF OR shall be attached to the report for submission to the DDB and its certified photocopy shall be attached to the file copy of the report. The report shall be accomplished pursuant to OCA Circular No. 71- 2017.

Strict compliance is enjoined.

10 January 2019

(SGD.) JOSE MIDAS P. MARQUEZ
Court Administrator

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