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GUIDELINES IN THE SUBMISSION OF DATA ON RESERVES AGAINST COMMON TRUST AND OTHER SIMILARLY MANAGED FUNDS

BSP MEMORANDUM, January 09, 1997

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The following guidelines shall be observed in the submission of data on reserves against Common Trust Funds and other Similarly Managed Funds as well as reserves against Trust and Other Fiduciary Accounts (TOFA) - Others:

A
Common Trust Funds and Other Similarly Managed Funds

1. The submission of the following reports shall be discontinued effective 3 January 1997:

a. SES I/VI - Form 7 [Commercial Banks (KBs) and Expanded Commercial Banks (EKBs)];

b. SES II -Form 30 [Thrift Banks (TBs)]; and

c. Unnumbered report entitled “REPORT ON REQUIRED AND AVAILABLE RESERVES AGAINST PESO-DENOMINATED COMMON TRUST FUNDS/OTHER SIMILARLY MANAGED FUNDS” [Non-bank financial institutions (NBFIs)].

2. In lieu of these reports, concerned KBs, EKBs and TBs shall submit in diskettes the data on Common Trust Funds using DCB I/II- Form 7A (KBs and EKBs)/DTBNBFI- Form 30A (TBs) report (Annex A) entitled “REPORT ON PESO-DENOMINATED COMMON TRUST FUNDS AND OTHER SIMILARLY MANAGED FUNDS” together with a duly certified hard copy of the report. For this purpose, banks shall use the accompanying prescribed structure of the DBase file of DCB I/II-Form 7A/DTBNBFI - Form 30A.

For NBFIs, the unnumbered report entitled “REPORT ON REQUIRED AND AVAILABLE RESERVES AGAINST PESO-DENOMINATED COMMON TRUST FUNDS/ OTHER SIMILARLY MANAGED FUNDS” shall be replaced by DTBNBFI - Form 30C report (Annex B).

B.
Trust and Other Fiduciary Accounts (TOFA) - Others

1. Commercial banks, expanded commercial banks and thrift banks shall submit in diskettes the data on Trust and Other Fiduciary Accounts (TOFA) - Others using the attached DCB I/II - Form 7B/DTBNBFI - Form 30B report (Annex C) entitled “REPORT ON TRUST AND OTHER FIDUCIARY ACCOUNTS (TOFA) - OTHERS” together with a duly certified hard copy of the report. For this purpose, banks shall use the accompanying prescribed structure of the Dbase file of DCB I/II - Form 7B/DTBNBFI - Form 30B.

2. Non-Bank financial institutions (NBFIs) shall submit data on Trust and Other Fiduciary Accounts (TOFA) - Others using the attached DTBNBFI - Form 30D report (Annex D), entitled “REPORT ON REQUIRED AND AVAILABLE RESERVES AGAINST TRUST AND OTHER FIDUCIARY ACCOUNTS (TOFA) -OTHERS”.

C.

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Common Trust Funds and Other Similarly Managed Funds as Well as Trust and Other Fiduciary Accounts (TOFA) - Others

1. The first submission of the following report forms shall cover the period 3 to 9 January 1997.

Form No.

Financial Institutions

DCB I/II - Form 7A

EKBs/KBs

DTBNBFI - Form 30A

TB

DCB I/II - Form 7B

EKBs/KBs

DTBNBFI - Form 30B

TBs

DTBNBFI - Form 30C

NBFIs

DTBNBFI - Form 30D

NBFIs

2. For purposes of monetary penalties for delayed submission, the immediately preceding report forms shall be classified as major reports.

Adopted: 9 Jan. 1997

(SGD.) ALBERTO V. REYES
Deputy Governor

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