

OFFICIAL COMMUNICATIONS

Read online (full-text search, related cases, audio case brief): <https://batas.org/library/408babf72532/>

For proper coordination and to maintain a smooth for and disposition of official communication, the following guidelines are hereby imposed:

1. All faxed messages received must first be verified as to its genuineness and source before acting on it.
2. No communications will be handcarried. It must be transmitted thru our bonafide courier, likewise official communications, i.e., Resolutions, Releases and Decisions coming from Board of Pardons and Parole, Court of Appeals, Supreme Court and other offices concerned must be delivered by the official liaison officer of the same.
3. In receiving communications addressed to this Bureau, original copies must always be demanded; do not rely on the Xerox or duplicate copies.
4. Never send any documents to any offices/agency without first clearing it up with the Director or Assistant Director.

For strict compliance.

Adopted: 23 November 1995

(SGD.) ATTY. VICENTE G. VINARAO
Major General PNP (Ret.)
Director

ABOUT BATAS.ORG

Study smarter at BATAS.org

The Philippine bar review and law-school companion built around how your brain actually remembers.

The complete Philippine law library - free for everyone.

More than 100,000 Supreme Court decisions, Republic Acts, and executive issuances - full-text searchable, browsable by category and year, and always free. No paywall, no login. This PDF came from it.

Audio case-brief lectures.

Any decision becomes a podcast-style lecture - facts, issues, ruling, and doctrine - with read-along highlighting and a hands-free presentation mode. Study while commuting, working out, or resting your eyes.

Bar review built on the science of memory.

Complete, sequenced courses for all eight bar subjects, narrated like podcasts and reinforced with retrieval practice and spaced review - the study techniques with the strongest evidence behind them.

The full law-school curriculum.

One subscription unlocks the entire J.D. curriculum - every subject, every lesson, with your progress tracked down to the paragraph so you can pick up exactly where you left off, on any device.

Mock exams that tell you where you stand.

Timed multiple-choice exams graded instantly, with per-subject score breakdowns and focus suggestions that point you at your weakest topics first.

A study planner that keeps you on pace.

Set your schedule and BATAS tells you every day whether you are on track for bar day - and exactly which lesson to take next.

Start free at <https://batas.org>

The law library is free forever - and your first lesson is one click away.

The text of this document is an official public record and remains in the public domain. Formatting, presentation, and compilation © 2026 batas.org.

Downloaded free from the batas.org Law Library. Share it freely - the library is free for every law student, bar reviewee, and practitioner.