OCA CIRCULAR NO. 48-2005, April 29, 2005

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TO:

ALL PRESIDING JUDGES AND COURT PERSONNEL OF THE 1st AND 2nd LEVEL COURTS

SUBJECT:

TRAINING NEEDS ANALYSIS

The team of consultants for the JRSCP-HRD is now engaged in the Training Needs Analysis (TNA) stage of the study. To facilitate the TNA design and the instruments, the consultants will undertake a quick familiarization tour and profiling of selected lower courts.

All are hereby enjoined to give assistance and cooperation to the consultants when they go to your respective courts to:

- Call on and interview the presiding judges, to observe the court transactions, and to interview or hold small focus group discussions with selected court personnel; and

- Undertake the Training Needs Analysis at all levels involving all court personnel.

__29__ April 2005.

PRESBITERO J. VELASCO, JR.

Court Administrator

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