

COLLECTION OF IT SERVICE FEES PURSUANT TO THE IMPLEMENTING GUIDELINES ON TRANSACTIONS ON ELECTRONIC REGISTRATION OF CHATTEL MORTGAGE AND OTHER PERSONAL PROPERTIES, ELECTRONIC RE...

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- Upon the issuance by this Authority of appropriate Administrative Order/s, IT Service Fees, exclusive of Value-Added Tax, shall be collected for transactions involving the electronic registration of chattel mortgage and other personal properties, electronic recording of transactions on unregistered land, and electronic registration of land titles and deeds, as follows:

- IT Service Fee for the Entry in Electronic Primary Entry Book – P100.00 per document entered for transactions limited to and involving only the entry in the Electronic Primary Entry Book, provided, that such entry made does not form part of a part of a process of registration of a separate instrument for which the IT Service Fee for the Registration of Deeds are already collected; and

- IT Service Fee for the Printing of Annotations – P150.00 per carry-over of each subsisting encumbrance of a title to a new one, and for annotations on titles in excess of the first title covered by a document/instrument subject of registration.

- Upon the issuance by this Authority of appropriate Administrative Order/s, IT Service Fees, exclusive of Value-added Tax, shall be collected for transactions involving the issuance of certifications and certified true copies, and for verifications made, as follows:

- IT Service Fee for the Issuance of RD Certifications – P150.00 per title, instrument, and document certified on, regardless of the type/kind of certification issued;

- IT Service Fee for Network Transmission – in the case of certifications, certified true copies, and verifications made on titles and documents that are located in a different LRA Office, P400.00 per title, instrument, or document transmitted through the network, regardless of the number of pages or type of document being transmitted;

- IT Service Fee for Parcel Verifications and Certifications – P650.00 per parcel verified and certified on; and

- IT Service Fee chargeable for each page in excess of the first 2 pages in the Issuance of True Copies of Subdivision Plans, Technical Descriptions, Decrees of Registration, Certificates of Title, and Other Documents – 20% of the base fee subject of previous publications on IT Service Fees.

- The above-enumerated fees shall be subject to Value-added Tax.

- This Circular shall take effect after fifteen (15) days from its publication in a newspaper of general circulation, and the filing of three (3) copies hereof with the University of the Philippines Law Center.

Adopted: 20 February 2012

Approved by:

(SGD.) EULALIO C. DIAZ III
Administrator

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