

SC CIRCULAR NO. 48-2001, July 05, 2001

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TO

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ALL OFFICIALS AND EMPLOYEES, OFFICE OF THE COURT ADMINISTRATOR ALL OFFICIALS AND EMPLOYEES OF THE OFFICE OF THE JURISCONSULT, REGIONAL TRIAL COURTS, METROPOLITAN TRIAL COURTS, MUNICIPAL TRIAL COURTS IN CITIES, MUNICIPAL TRIAL COURTS, MUNICIPAL CIRCUIT TRIAL COURTS, SHARI'A DISTRICT COURTS AND SHARI'A CIRCUIT COURTS

SUBJECT

:

UPDATE OF PAG-IBIG (HDMF) MEMBERS' INDIVIDUAL RECORDS

All Officials and employees of the abovementioned Courts who are members of the Home Development Mutual Fund (Pag-Ibig) shall accomplish and submit within five (5) days from receipt hereof their Members Data Form (MDF), HDMF-MI-2 to the Personnel Division, Office of Administrative Services, OCA.

Strict compliance with this directive is hereby enjoined.

5 July 2001.

(Sgd.) ZENaida N. ELEPAÑO

Acting Court Administrator

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