

RECLASSIFICATION OF HABITUAL TARDINESS AS LIGHT OFFENSE AND REVISION OF PENALTY FOR VIOLATION THEREOF

DECS ORDER NO. 73, s. 1998, August 07, 1998

Read online (full-text search, related cases, audio case brief): <https://batas.org/library/2ba149bee5a8/>

1. Inclosed is a copy of Civil Service Memorandum Circular No. 23, dated June 15, 1998 which provides that the offense of habitual tardiness has been reclassified as light offense and specifies the revisions on the imposable penalty for violation thereof.

2. As stated in said CSC-MC No. 23, s. 1998, violation of reasonable office rules and regulations which shall include habitual tardiness is to be penalized as follows:

1st offense — Reprimand

2nd offense — Suspension for one (1) day to thirty (30) days

3rd offense — Dismissal

3. In this connection, it is directed that close monitoring of the punctuality, including attendance, of all DECS officials and employees under your direct supervision be strictly enforced and any violations be dealt with in accordance with existing Civil Service rules and regulations.

4. Immediate dissemination of and compliance with this Order is directed.

Adopted: 7 Aug. 1998

(SGD.) ANDREW GONZALEZ, FSC

Secretary

ABOUT BATAS.ORG

Study smarter at BATAS.org

The Philippine bar review and law-school companion built around how your brain actually remembers.

The complete Philippine law library - free for everyone.

More than 100,000 Supreme Court decisions, Republic Acts, and executive issuances - full-text searchable, browsable by category and year, and always free. No paywall, no login. This PDF came from it.

Audio case-brief lectures.

Any decision becomes a podcast-style lecture - facts, issues, ruling, and doctrine - with read-along highlighting and a hands-free presentation mode. Study while commuting, working out, or resting your eyes.

Bar review built on the science of memory.

Complete, sequenced courses for all eight bar subjects, narrated like podcasts and reinforced with retrieval practice and spaced review - the study techniques with the strongest evidence behind them.

The full law-school curriculum.

One subscription unlocks the entire J.D. curriculum - every subject, every lesson, with your progress tracked down to the paragraph so you can pick up exactly where you left off, on any device.

Mock exams that tell you where you stand.

Timed multiple-choice exams graded instantly, with per-subject score breakdowns and focus suggestions that point you at your weakest topics first.

A study planner that keeps you on pace.

Set your schedule and BATAS tells you every day whether you are on track for bar day - and exactly which lesson to take next.

Start free at <https://batas.org>

The law library is free forever - and your first lesson is one click away.

The text of this document is an official public record and remains in the public domain. Formatting, presentation, and compilation © 2026 batas.org.

Downloaded free from the batas.org Law Library. Share it freely - the library is free for every law student, bar reviewee, and practitioner.