OCA CIRCULAR NO. 36-2009, March 30, 2009

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TO:

CONCERNED NATIONAL OFFICERS AND DIRECTORS OF THE PHILIPPINE ASSOCIATION OF COURT EMPLOYEES (PACE)

SUBJECT:

13TH PACE NATIONAL CONVENTION/SEMINAR ON JULY 1 TO 3, 2009 AT THE CEBU INTERNATIONAL CONVENTION CENTER MANDAUE CITY

The officers and members of the Philippine Association of Court Employees (PACE) will hold its 13th the National Convention/Seminar on July 1 to 3, 2009 at the Cebu International Convention Center, Mandaue City.

In connection therewith, the following officers and directors are hereby authorized to be in Cebu City from April 2 and 3, 2009 to attend to various undertakings such as biddings for food catering services and kits, printing of souvenir programs, and to perform other important activities;

1.

Atty. Virginia C. Rafael
President

2.

Atty. Mona Lisa Buencamino Treasurer

3.

Edmund De Javing Director-Makati

4.

Preciousa Macapuso Vice-President NCJR

5.

Josephine Labitoria Director-Reg. 2

The attendance of the above-named personnel shall be on OFFICIAL TIME provided that there is prior written permission from the Executive Judge/Presiding Judge and there shall be no disruption of the court calendar.

Atty. Virginia R. Coloma-Rafael, National President of the Association shall submit to this Office a report within ten (10) days from the date of the activity.

March__30__,2009.

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JOSE P. PEREZ

Court Administrator

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