

OCA CIRCULAR NO. 138-2012, December 12, 2012

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TO : THE JUDGES AND THE COURT PERSONNEL OF THE 1st AND 2nd LEVEL COURTS IN LIPA CITY, BATANGAS

SUBJECT :

CHRISTMAS PARTY ON DECEMBER 14, 2012 AT THE LIPA CITY HALL OF JUSTICE

The judges and the court personnel of the 1st and 2nd level courts in Lipa City, Batangas, will hold a Christmas Party on December 14, 2012 (Friday) from 9:00am to 3:00pm at the Lipa City Mai! of Justice,

All concerned are hereby authorized to attend the Christmas Party on OFFICIAL TIME. The Executive Judges/Presiding Judges shall see to it that a skeletal force shall be maintained in all branches/offices to ensure that there will be no disruption of official business or transactions of the court on the said date.

Hon. Noel M. Lindog, Executive Judge of the Regional Trial Court, Lipa City, Batangas, shall submit a report and a complete list of all the judges and the court personnel who attended the event to the Court Management Office, Office of the Court Administrator, within ten (10) days from the conclusion thereof.

December 12, 2012

(SGD.) JOSE MIDAS P. MARQUEZ
Court Administrator

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