MEMORANDUM ORDER NO. 02, August 01, 2016

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Pursuant to Executive Order No. 309, dated 08 March 1996, the Disposal Committee in the Office of the President (OPDC) is hereby reconstituted as follows:

Chairperson - Deputy Executive Secretary for Finance and Administration

Members - Head, Assets Management Office

- Head, Malacañang Records Office

- Head, Presidential Museum and Library

- Head, Engineering Office

- Head, Malacañang Motor Pool

The Assets Management Office shall assist the OPDC in handling all its technical and administrative concerns, as well as in safekeeping and systematic filing of its documents and records.

This Order shall take effect immediately.

By Authority of the President:

(Sgd.) SALVADOR C. MEDIALDEA
Executive Secretary

Manila, AUG. 01, 2016

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