GUIDELINES AND PROCEDURES ON THE IMPLEMENTATION OF THE CCTV AND WEBCAM EQUIPPED MOTOR VEHICLE INSPECTION CENTER (MVIC) MONITORING SYSTEM

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OBJECTIVE

To ensure that Public Utility Vehicles (PUVs), particularly public utility buses/trucks, comply with the mandatory inspection prior to registration, maintain an updated and properly maintained database/record for all MVICs, and ensure that inspection services are made/performed in accordance with existing standard and efficient manner.

GENERAL GUIDELINES

- Installation of CCTV and webcam shall be done for one-lane each of the LTO-MVICs in Regions 3, 4A, 7 and on both North & South MVIC of the LTO-NCR to be incorporated with the MVIC Monitoring System.

- The CCTV and webcam for the MVIC Monitoring System shall be installed on the lane that can handle a Gross Vehicle Weight (GVW) capacity of 4,501 kg and above.

- All PUBs shall undergo the mandatory inspection prior to registration as specified in Administrative Order No. ACL-2009-018 at the designated lane installed with CCTV and webcam in any of the LTO-MVICs in Regions 3, 4A, 7 and NCR.

- PUBs registered in NCR, Regions 4A, 4B, 5, 6, 7, 8, 9, 10, 11, 12 and CARAGA with routes and/or terminals in NCR, Region 4A or Region 7 may be inspected at NCR, Region 4A or Region 7.

- PUBs registered in LTO Regions 1, 2, 3 and CAR with routes and/or terminals in NCR or Region 3 may be inspected at NCR or Region 3.

- The CCTV camera installed at the MVIC shall continuously record all activities conducted at the testing bay and shall periodically upload captured images to the repository server for backup and monitoring and audit purposes.

PROCEDURE

Prior to the usual testing process, motor vehicles shall be subjected to the following monitoring procedure, which are as follows:

- The PUV shall proceed to the lane equipped with CCTV and webcam for image capturing and actual testing.

- The MVIC Technician shall encode the plate number of motor vehicle in the monitoring system.

- Upon saving the plate number, image capture of the said motor vehicle shall commence.

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- The image capture module shall process four (4) succeeding images with an interval of 1.5 seconds each.

- The captured images shall then be saved and uploaded via intern et to the repository server located LTO Central Office - Image Repository Database Server for monitoring and audit purposes.

No PUB shall be registered without the image being captured while undergoing inspection except those in regions having no MVICs and have no terminals in any of the Regions 3, 4A, 7 and NCR.

For strict compliance.

(SGD) ATTY. ALFONSO V. TAN, JR.
Assistant Secretary

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