OCA CIRCULAR NO. 69-2002, November 11, 2002

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TO:

ALL OFFICERS AND MEMBERS OF THE PHILIPPINE ASSOCIATION OF COURT EMPLOYEES (PACE) BATANGAS CHAPTER

SUBJECT:

CHRISMAS PARTY, INDUCTION OF OFFICERS AND GENERAL ASSEMBLY ON 9 DECEMBER 2002 AT THE HALL OF JUSTICE, BATANGAS

The Philippine Association of Court Employees (PACE) Batangas Chapter will hold a Christmas Party, Induction Party and General Assembly on 9 December 2002 at the Hall of Justice, Pallocan West, Batangas City.

All concerned are hereby authorized to attend the said event on OFFICIAL TIME/ OFFICIAL BUSINESS chargeable to local funds if authorized and available subject to prior written permission of their respective Executive Judges/Presiding Judges.

A complete report on the attendance shall be submitted to this Office within ten (10) days from date of the said event.

November 11, 2002

PRESBITERO J. VELASCO, JR.

Court Administrator

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