

OCA CIRCULAR NO. 99-2005, September 30, 2005

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TO: ALL JUDGES OF THE 1 [st] AND 2[nd] LEVEL COURTS

SUBJECT:

SURVEY ON IT EQUIPMENTS

In line with the ongoing IT project in the Supreme Court, there is a need to conduct a quick survey on the actual or physical IT inventory in the lower courts.

In view thereof, you are hereby directed to accomplish the attached form within ten (10) days from receipt hereof.

For your guidance and strict compliance.

__30 __ September 2005.

PRESBITERO J. VELASCO, JR.

Court Administrator

IT EQUIPMENT SURVEY FORM-I & II
EQUIPMENT PROVIDED BY THE SUPREME COURT
(see image on after circular no. 99-2005)

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