

CLARIFICATORY INFORMATION RELATIVE TO MEMORANDUM CIRCULAR NO. 31, SERIES OF 1991

POEA MEMORANDUM CIRCULAR NO. 31-A s. 1991, July 29, 1991

Read online (full-text search, related cases, audio case brief): <https://batas.org/library/10160852513e/>

Memorandum Circular No. 31, Series of 1991 dated 10 July 1991 shall cover only newly hired overseas contract workers and seafarers and will not cover balik-manggagawa (vacationing) workers.

For land-based agencies, the original copy of the documents indicated below duly processed and validated by the Accreditation Branch or Employment Contracts Processing Branch shall be presented to the Labor Assistance Center:

1. For workers hired by accredited principals, except entertainers bound for Japan — notice of employment or contract of employment
2. For entertainers bound for Japan — standard employment contract for entertainers for Japan
3. For name-hired workers — standard/model employment contracts

For seabased agencies, the second copy of the one-page contract of employment duly processed and validated by the Employment Contracts Processing Branch shall be presented to the Labor Assistance Center.

For information and guidance.

Adopted: 29 July 1991

(Sgd.) JOSE N. SARMIENTO

Administrator

ABOUT BATAS.ORG

Study smarter at BATAS.org

The Philippine bar review and law-school companion built around how your brain actually remembers.

The complete Philippine law library - free for everyone.

More than 100,000 Supreme Court decisions, Republic Acts, and executive issuances - full-text searchable, browsable by category and year, and always free. No paywall, no login. This PDF came from it.

Audio case-brief lectures.

Any decision becomes a podcast-style lecture - facts, issues, ruling, and doctrine - with read-along highlighting and a hands-free presentation mode. Study while commuting, working out, or resting your eyes.

Bar review built on the science of memory.

Complete, sequenced courses for all eight bar subjects, narrated like podcasts and reinforced with retrieval practice and spaced review - the study techniques with the strongest evidence behind them.

The full law-school curriculum.

One subscription unlocks the entire J.D. curriculum - every subject, every lesson, with your progress tracked down to the paragraph so you can pick up exactly where you left off, on any device.

Mock exams that tell you where you stand.

Timed multiple-choice exams graded instantly, with per-subject score breakdowns and focus suggestions that point you at your weakest topics first.

A study planner that keeps you on pace.

Set your schedule and BATAS tells you every day whether you are on track for bar day - and exactly which lesson to take next.

Start free at <https://batas.org>

The law library is free forever - and your first lesson is one click away.

The text of this document is an official public record and remains in the public domain. Formatting, presentation, and compilation © 2026 batas.org.

Downloaded free from the batas.org Law Library. Share it freely - the library is free for every law student, bar reviewee, and practitioner.