REVISED GUIDELINES FOR THE IMPLEMENTATION OF LITERACY PROGRAMS THROUGH THE LITERACY SERVICE CONTRACTING SCHEME (LSCS)

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1. This is an amendment to the provisions of DECS Memorandum No. 54, s. 1996, entitled "Implementation of Literacy Programs through the Literacy Service Contracting Scheme (LSCS)."

2. Through this scheme, the delivery of literacy services/interventions to illiterate and semi-literate out of school youth and adults is being contracted by the Department of Education, Culture and Sports (DECS) to Non-Government Organizations (NGOs); private and State Colleges and Universities with extension capacities, Local Government Units (LGUS) and other Government Organizations, (GOs) as the service providers.

3. The allocation for Field Operations of Literacy Program shall be used to subsidize literacy service contracts with the aforementioned agencies.

4. The cost per learner still remains at P 4.00 per hour. However, the number of instructional contact hours shall be one hundred fifty (150) hours to cover a period of three (3) Months. The target learners per learning group is 25.

5. The percentage breakdown of cost per item is as follows:

Budget Items Percentage

a. Literacy Facilitator's Fee 40%

b. Development Cost 15%

- Learning Needs Assessment

- Training of Facilitators

- Social Mobilization

- Advocacy

c. Instructional Materials 20%

- Adaptation, Production,

- Reproduction of Instructional
Materials for Learners and Facilitators

d. Monitoring 5%

e. Administrative Cost 20%

- Other project staff (Project Director, Bookkeeper, Community Development
Worker), supplies, electricity utilized

Total 100%

6. The LSCS funds should not be used for purposes other than those stated above.

7. Inclosure 1 is the 1998 Budgetary Allocation for the LSCS Field operations by region. Consideration in the allocation are the number of divisions, literacy rate, number of illiterates and those with ADB project sites. Inclosure No. 2 is the revised Guidelines for the Literacy Service Contracting Scheme and Inclosure No. 3 is the Proforma.

8. It is desired that this Memorandum shall take effect immediately.

Adopted: July 14, 1998

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Secretary

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