ADDITIONAL GUIDELINES OF MEMORANDUM CIRCULAR NO. 02-03-87 AS AMENDED BY MEMORANDUM CIRCULAR NO. 2-3-90

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In view of the amendments made on memorandum Circular No. 02-03-87, the following guidelines are hereby adopted in order to weed out operators or licensees who use this privilege purely for commercial and/or business purposes and to keep a high level of professionalism in the Amateur Radio Service effective March 1, 1990.

I
Renewal of Licenses

1. Before an Amateur Radio License or Operator's Permit is renewed, the applicant must be able to show proof of his/her involvement in amateur radio activity. An Amateur Radio License holder may be involved in any of the following:

- DX. He/she must be able to show proof by presenting Log Extract and/or QSL cards and/or DX awards won or earned as a result of his/her DX activities/

- Technical Experimentation. He/she must show proof of being involved in the technical aspects of the hobby which may include propagation tests and exploration, electronic innovation (such as the improvement of present equipment and accessories), homebrewing of equipment and accessories. These must be properly documented with the submission of test results, drawing and circuit diagrams where necessary.

- Emergency Communications. He/she must show proof of having been involved in purely Amateur Emergency Communications and in the absence of an emergency or disaster situation, participation and active membership in the Amateur Radio Emergency Service (ARES) will suffice.

- Active Membership in an Amateur Radio Club. An Amateur radio enthusiast can only grow and progress in his/her hobby through an exchange of ideas and the support of his/her fellow amateurs.

Membership in an Amateur Radio Club therefore is vital and important. This is optional but highly encouraged.

2. The proof of Amateur Activity will come in a form to be submitted by the applicants with his/her application for renewal (Form ARSCP-001). This form must be endorsed by a local club, duly recognized by the NTC as an Amateur Radio Club or a Class "A" Radio Amateur License holder. The applicant need not be a member of the club where the endorsement was obtained from, but the Club or a Class "A" endorser shall be held responsible for its endorsement of the applicant.

3. A Class "A" Radio Amateur License holder who endorses an applicant without, the proper proof of the applicants amateur activity may have his/her license suspended or revoked depending on the degree of abuse of his authority.

4. Upon the approval of these guidelines, the Head of the Amateur Radio Service Consultative panel shall determine which of the clubs duly accredited by the NTC shall be authorized and given the responsibility to endorse amateur radio license holders. This authorization shall be granted to a club whose activities since its accreditation by the NTC has focused on Amateur Radio Activities. This authorization may likewise be removed

if:

- The club has not complied with the provision of its Memorandum of Agreement with the NTC;

- The club has abused its privilege through the issuance of an endorsement without the proper proof of amateur activity of the applicant;

- If the club used this endorsement as a money-making scheme for the club or for its officers.

II
Applicant for Amateur
Radio Examination

(Effectivity – Two (2) months after the approval of these guidelines)

1. Any applicant for the Radio Amateur Examination, Class “C” or “D” must first show proof of having gone through a seminar conducted by an authorized and accredited amateur radio club or a Class “A” Amateur Radio License holder before he/she is allowed to take the exams.

2. The authority of a local club to hold seminars and to endorse an applicant can be issued only by the Head of the Amateur Radio Service Consultative Panel and in the same way be withdrawn if the passing rate of its applicants go below 50% at any one exam. This privilege can only be restored if the club can show proof of having conducted a seminar jointly with another accredited club with a passing rate of 50%.

3. Clubs desiring obtain authorization and accreditation to hold a seminar must first jointly hold a seminar with another club with 50% passing rate before it can be granted its own authorization and accreditation.

4. A Class “A” Amateur Radio Licensed holder whose passing rate of endorsed applicants is below 50% will no longer be allowed to endorse an applicant for an exam nor for the renewal of an amateur radio license.

Any other Circular, order, or instruction or part thereof which is inconsistent herewith is also deemed superseded or amended accordingly.

Adopted: 22 Feb. 1990

(SGD.) JOSEFINA T. LICHAUCO
Acting Commissioner

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