

LETTER OF INSTRUCTIONS NO. 990, February 19, 1980

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TO:

All Ministries, agencies, offices, government-owned and/or controlled corporations and other government instrumentalities

All Concerned

WHEREAS, the worsening energy crisis necessitates that the government intensifies its energy conservation drive;

WHEREAS, it is imperative for the government to devise ways and means to assure the most effective realization of such goal.

NOW, THEREFORE, I, FERDINAND E. MARCOS, President of the Philippines by virtue of the powers in me vested by the Constitution do hereby order and issue the following instructions.

- The utilization of the trip ticket system is hereby ordered to be installed or reinstalled, as the case may be, in all government ministries, agencies, offices, as well as in all government—owned and/or controlled corporations and each office concerned shall be responsible for the control of the use of the same within its respective jurisdiction.
- All offices are also hereby enjoined to strictly observe the control in the use of all government motor vehicles by assuring that the aforesaid vehicles be all in their respective garages not later than eight o'clock in the evening (8:00 P.M.), except those duly exempted and authorized by the Minister concerned.
- All offices are hereby further enjoined to devise ways of pooling all government-owned motor vehicles under their respective jurisdictions to ensure the optimum utilization of the aforesaid vehicles.

DONE in the City of Manila, this 19th day of February, in the year of Our Lord, nineteen Hundred and Eighty.

(Sgd.) FERDINAND E. MARCOS

President of the Philippines

Republic of the Philippines

MINISTRY OF TRANSPORTATION & COMMUNICATIONS

VEHICLE TRIP TICKET

- Instructions: 1. Fill in duplicate
2. Original to driver to be returned upon completion
3. Duplicate to Adm. Service for return control

Date

Driver Veh. Plate No.

Authorized Passenger/s

Destination/s 1. 4.

2. 5.

3. 6.

Purpose

Authorize by"

Chief, Administrative Service

Trip

No.

Departure

Arrival

Speedometer

Reading

Tine

Place

Time

Place

1

2

3

4

5

6

7

Gasoline Used Total Km. Travelled _____ Km.

Balance in tank _____ Liters Gear Oil Used _____ Liters

Issued from Stock _____ Liters Lubricant Oil Issued _____ Liters

Purchased Outsied _____ Liters Grease Issued _____ Liters

Gasoline Used _____ Liters

Balance in tank _____ Liters

Certified Correct:

Driver

I hereby certify that the vehicle was used on official business as stated above.

Passenger

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