THREE-IN-ONE (3 IN 1) ACCREDITATION

Read online (full-text search, related cases, audio case brief): https://batas.org/library/0e08a3e6d210/

I. RATIONALE

Consistent with the thrust of the corporation to facilitate the accreditation of Health Care Providers (HCPs) and reduce administrative costs for the corporation and its stakeholders, the "3 in 1 Accreditation" shall be adopted This new scheme aims to simplify the process of accreditation by allowing a single application form to be utilized by the facility that intends to provide all the following packages:

a. Outpatient Primary Care Benefit (OPB) Package;
b. Maternity Care (MC) Package; and,
c. Directly Observed Treatment Short Course (DOTS) Package.

II. ELIGIBILITY

All government HCPs nationwide that have the capability to deliver the OPB, MC and DOTS Packages may avail of the "3 in 1 Accreditation".

III. PROCESS OF ACCREDITATION

- The applicant shall accomplish and submit the "3 in 1" notarized application form (see Annex A[*]).

- in addition to the duly accomplished and notarized "3 in 1" application form, the documentary requirements provided for in Part IV of this Circular, shall be submitted to the appropriate PhilHealth office.

- PhilHealth shall review the completeness of the submitted documents.

- If found complete, the applicant shall pay Php1,000.00 as accreditation fee.

- The applicant facility shall be scheduled for pre-accreditation survey within 15 days from receipt of the application documents. The concerned LGU will be notified of the date of the said visit.

- The Accreditation Department/Unit of the Central Office (CO)/PhilHealth Regional Office (PRO) shall conduct pre-accreditation survey to validate the capability of the facility to provide the services of the OPB, MC and DOTS Packages.

- Post survey reports:

7.1 By the Accreditation Units of the PRO;

7.1.1 Accomplishes the post survey report

7.1.2 Recommends the status of accreditation (to approve or deny accreditation) of the applicant facility.

7.1.3 Retains a copy of the accreditation documents and forwards the original application and documentary requirements to the Accreditation Department CO.

7.2 By the Accreditation Department, CO:

7.2.1 Accomplishes the post survey report.

7.2.2 Recommends the status of accreditation (to approve or deny accreditation) of the applicant facility.

- All submitted documents for the "3-in-1" applications for initial or re-accreditation shall be included in the succeeding Accreditation Committee Meeting. Application for renewal accreditation will be included in the agenda of the Subcommittee Meeting for deliberation.

- All concerned PhilHealth offices will be informed of the status of applications for accreditation upon the deliberation of the Accreditation Committee/Subcommittee.

- All health facilities approved for the "3 in 1" accreditation are issued only 1 Certificate of Accreditation as providers of the 3 outpatient benefit packages.

- The validity of accreditation shall be for one year or shall be based on PhilHealth Circular

11, s. 2006 re: Renewal of Accreditation of Out Patient Clinics.

IV. DOCUMENTARY REQUIREMENTS

A. INITIAL ACCREDITATION/RE-ACCREDITATION

- PhilHeaith application form - properly accomplished and notarized;

- Complete list of staff with respective designations;

- Photocopy of updated RPC licenses of the RHU/HC physician, nurses, midwives and medical technologists or certified true copy of the PRC claim stub or certification of good standing from PRC indicating the validity of the license:

- Organizational chart of the facility;

- Validated Remittance Form i (RF-1)/proofs of PhilHealth premium contributions of the RHU/HC/facility personnel;

- Memoranda of Agreement (MOA):

6.1 Between LGU and PhilHealth (if available);
6.2 With referral x-ray facility (if needed);
6.3 With referral laboratory facility (if needed);
6.4 Inter-local Health Zone MOA (if needed, for RHUs/HCs without the capability of delivering laboratory examinations and/or share manpower resources);
6.5 With hospital of higher level to admit referred cases for the Maternity package;
6.6 With a partner physician/s for MCP for midwife run/owned facilities (if necessary); and
6.7 With ambulance/transport service for MCP (if necessary).

- List of available drugs in the facility;

- Flow chart of activities of patients of OPB, MC and DOTS

- Standard Operating Procedures;

- Quality Assurance Programs/Activities;

- Current photograph of the RHU/HC/facility;

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- Current photograph of the complete facility staff;

- Location map of the facility;

- Accreditation fee of Phpt.000.00 by postal money order payable to Philippine Health Insurance Corporation or cash paid directly to the cashier (accreditation fee is non- refundable);

NOTE: For discounts in accreditation fees, please refer to PhilHealth Circular 29, s. 2004

- Additional Requirements (Certificates/Certifications, if available)'

15.1 Sentrong Sigia Certificate and
15.2 Philippine Coalition Against TB (PhilCATJ/National Coordinating Committee

- Private Public Mixed DOTS (NCC-PPMD) Certificate

B. RENEWAL OF ACCREDITATION

- PhilHealth appiication form, properly accomplished and notarized;

- Photocopy of updated PRC licenses of the RHU/HC physician, nurses, midwives and medical technologists or certified true copy of the PRC claim stub or certification of good standing from PRC indicating the validity of the license;

- Validated Remittance Form I (RF-1)/proofs of PhilHealth premium contributions of the RHU/HC/facility personnel;

- Quality Assurance Programs/Activities;

- Location map of the facility (in case of transfer of location); and

- Accreditation fee of Php1,000.00 by postal money order payable to Philippine Health insurance Corporation or cash paid directly to the cashier (accreditation fee is non- refundable).

V. OTHER PROVISIONS

All LGUs applying for accreditation of their facilities which can only provide two (2) OlJt-patient packages shall pay the following accreditation fees;

Benefit Packages Accreditation Fee

OPB and MCP Php 1, 500.00

OPB and DOTS Php 1, 000.00

MCP and DOTS Php 1, 500.00

The accreditation fees also apply to private out-patient facilities capable of providinq both Maternity Care and DOTS Packages.

VI. REPEALING CLAUSE All previous policies and guidelines, and other administrative issuances with provisions inconsistent herewith are hereby amended, modified, superseded, repealed and/or revoked accordingly.

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VII. EFFECTIVITY

This Circular shall take effect 15 days after its publication in the Official Gazette or in a newspaper of general circulation.

Adopted: 26 Dec 2007

(SGD.) LORNA O. FAJARDO, CESO III
Acting President & CEO

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[*] Text Available at Office of the National Administrative Register, U.P. Law Complex, Diliman, Quezon City.

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