

## PHYSICAL AND MENTAL FITNESS PROGRAM FOR GOVERNMENT PERSONNEL

*CSC MEMORANDUM CIRCULAR NO. 38 S. 1992, September 30, 1992*

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This Commission, pursuant to its mandate as the central personnel agency of the government, hereby authorizes for one hour each week, preferably from 4:00 o'clock p.m. up to 5:00 o'clock p.m., the conduct of the health awareness program and for twenty (20) minutes daily, preferably before or after 10:00 o'clock a.m. or 3:00 o'clock p.m., the conduct of the wellness or fitness program. Where public services will be unduly disrupted or prejudiced, the personnel complement may be divided into such number of groups as may be necessary which shall undertake such activities in the different times of the day and different days of the week.

Cultural and athletic activities may still be conducted within the authority provided by the annual general appropriation acts and the limitations prescribed by presidential issuances and other pertinent rules and regulations.

To achieve long-term health through exercise and related physical fitness activities, all departments, bureaus, and agencies of the national and local governments including government owned and controlled corporations are hereby enjoined to implement this physical and mental fitness program which is supportive of the Program: Mens Sana in Corpore Sano (a sound mind in a sound body) of the Philippine Sports Commission.

To assist in the undertaking, a list of possible fitness activities and their descriptions are attached together with relevant literature on the preservation of physical and mental health. The HRD/HRM or Personnel Offices are expected to take the lead in these activities.

Adopted: 30 Sept. 1992

(SGD.) PATRICIA A. STO. TOMAS  
Chairman

### EXAMPLES OF ACTIVITIES FOR A ONE-HOUR-A-WEEK RELAXATION OF THE BODY AND MIND

1. Physical Fitness Exercises — Warm up, stretching and conditioning exercises, with the accompaniment of calisthenics/aerobic music. Mechanics and related materials can be requested from PSC, DECS and DOH.
2. Short Distance Jogging — This can be done around and within the compound of the Office. Lectures can be done before the actual activity. Resource speakers from the DECS and PSC can be tapped.
3. Parlor Games/Obstacle Races — This can be in the form of fun group races where everybody participates.
4. Simple Mass Jazz Dancing — This is in order to fully appreciate the benefits of stretching, such as to increase mental and physical relaxation, reduce muscular tension, and the like.
5. Actual Demonstration on CPR (Cardio-Pulmonary Resuscitation) — As government employees or public

servants, we are obliged to give first aid services in any form of accidents, especially where the conduct of CPR is needed. Experts from the PNRC and DOH can be tapped.

6. Lecture-Demonstration on Fitness-related Topics, like: — Proper diet and nutrition of non-athletic individuals; On-site management of physical activity- related injuries; Bio-mechanics in sports and in physical fitness; and other varied and interesting topics.

(Resource Speakers: Members of SMAP (Sports Medicine Association of the Philippines))

7. Lecture-Demonstration on Mind-Relaxation and Soul-Searching and Spiritual Upliftment Topics

8. Lecture-Demonstration on Various Livelihood Projects

9. Film-showing on Victorious Performances of Filipino Athletes in Prestigious Tournaments — To develop a sense of nationalism and brotherhood — that even a small developing country like ours can make it “big” in foreign lands through sports, and ultimately be proud of it.

10. Film-Showing on any Wholesome Movies, of Relevant Values, like:

- “Stand and Deliver” (a film that portrays how one can bring out the best of a person through right conditioning of the mind)
- and others.

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